

Victoria University of Wellington Computer Club  
c/- VUWSA

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Wellington

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15<sup>th</sup> February 2006

The following conditions of the undertaking are accepted by Interface (the Victoria University Computer Club) and Educational Computers Ltd (EdCom):

Interface proposes to hold at each of Victoria University's Clubs Day events (Wednesday the 1<sup>st</sup> of March on Kelburn Campus and Wednesday 8<sup>th</sup> of March on Pipitea Campus) a series of one or more competitions that will take place by means of a random drawing of an entrant's name. In exchange for EdCom providing prizes for the competitions, Interface has agreed to display promotional material from EdCom at its tables at both events. The nature of this promotional material is entirely at the discretion of EdCom, but Interface currently assumes that it will be leaflets or brochures describing EdCom's current prices or specials. Interface recommends that EdCom provide us with a floor-standing display mounting for leaflets, in order to make the promotional material more prominent.

This agreement is in the spirit of mutual benefit from increased exposure in the student population for both EdCom and Interface, and it is agreed that no money will change hands.

Interface would appreciate notification of the number and nature of the prizes at least 1 week prior to these dates, in order that these details might be incorporated into its promotional material for the events.

Prizes need to be available to disburse on the dates of the drawings.

Interface agrees to collect entries for the promotion under the attached terms and conditions, which to the best of our knowledge satisfy all legal requirements for running such a promotion.

Kind regards

Joel W Pauling  
Cultural Clubs Representative

## **Terms and conditions of the promotion:**

### a) Regarding eligibility for entering:

- i. The Competition will be run purely on a promotional basis: no money will be exchanged between participants, Interface.org.nz or Educational Computers (EdCom LTD).
- ii. Entries will be open to anyone, excluding members of Interface's executive committee and the employees of EdCom LTD.
- iii. Only one entry per person is permitted.
- iv. Participants are eligible for all drawings on that day (i.e a person may be drawn multiple times)
- v. The following details must be supplied correctly to enter.
  - First name and last name
  - Postal Address
  - E-mail address
  - Contact phone number
  - The following simple question in regard to Interface's website address (the website address is featured prominently on all interface material) is answered correctly.

**“What is the website address of *Interface: the Victoria University Computer Club*”**

[Acceptable answers for this question need to include “interface.org.nz” within the answer box. Combinations of valid suffixes and prefixes are acceptable, e.g. <http://www.interface.org.nz/index.html>](#)

- vi. All entries must be made using computers at the Interface clubs day(s) table(s). This will be done through a web form, thus removing the need to verify incomplete or incorrect details. The database will be checked for duplicate information prior to drawing(s).
- vii. All conditions will be displayed on the entry form and participants must accept the terms and conditions to be eligible. They will also be made available on <http://interface.org.nz>

### b) Regarding the claiming of prizes:

- i. In the event that an entrant cannot be contacted to claim prizes within 28 days from the drawing(s), any unclaimed prizes revert to EdCom LTD 28 days from the initial drawing(s).
- ii. All prizes will be retained at EdCom's Cotton building store for collection by winners.
- iii. Winners will be notified and given 3 months to collect their prizes.
- iv. Winners must show a valid form (Passport, student ID, Drivers Licence, 18 + card) of photo ID when claiming prizes.

c) Regarding the confidentiality of entrants:

- i. Upon supplying contact details for entry participants will agree that if they are selected for a prize they also agree for their details to appear in publicity material relating to the promotion either by Interface.org.nz or EdCom LTD.
- ii. Participants' contact details will only be retained until the end of the drawings on the day of the event(s), at which point the details of all non-winning entrants will be deleted.
- iii. At EdCom's and Interface's option, participants may choose to opt to have their contact details retained for contact in the future regarding events/promotions.

d) Regarding the drawing of winners:

- i. Depending on the number of prizes offered by EdCom, drawing(s) will take place throughout the clubs day(s), which officially run from 11 am to 3 pm.
- ii. Drawings will be announced through the PA system in the Quad/Rutherford house during the clubs day(s).
- iii. An appointed representative of EdCom will be present at each drawing to announce the winner. (This can be anyone whom EdCom wishes to appoint for that drawing, such as a University or public figure if one is willing).
- iv. Winners will be notified immediately by phone and e-mail.
- v. EdCom will be supplied all details of winners at the time of each drawing.
- vi. Winners will be randomly selected from the database of entrants using an algorithmically correct random line selector program.